



Meeting Minutes FINAL

Stanmore Public School – P&C

100 Cambridge St, Stanmore NSW 2048

Meeting Title: June General Meeting

Location: Library

Date: 16 June 2015

Time: 7pm

Chair: Rebecca Cox

Attendees: Stephen Jackson, Lara Hopkins, Rebecca Cox (Chair), Kate McMullen, Rebekah Moles, Jen O'Donnell, Mark O'Donnell, Kelly Lipert, Vanessa Bortolin, Greg Lekosis, Fran Larkin (Principal), Sara Craig, Andrew Duncanson (Secretary).

Item	Description	Lead Officer
1	<p>Acknowledgement of Country President's Welcome and Report</p> <p>K2 Disco was a great event with lots of parent helpers. Thank you to Melissa for making the Canteen available for the event.</p> <p>Hardship funding for families' school expenses was raised at last meeting, however there are school processes in place already. Fran outlined these: (i) waiver of fees where possible eg where incursion costs are fixed, (ii) excursion fees set to be able to absorb some hardship exemptions, (iii) some DEC budget (Student Assistance Grant) is allocated to help w expenses and this is used for camps, (iv) books & pencils bought for all students. Noted there is no capacity for extra-curricular things like music ensemble - although it's not clear how to identify kids with talent if not already in the program.</p> <p>SAKG program - ongoing funding is still unresolved.</p> <p>Motion</p> <ul style="list-style-type: none">● Motion: That the P&C put \$10k towards funding this year, with further discussions to identify future ongoing funding.● Moved/seconded: Rebecca / Stephen● Passed. <p>Discussion: An additional idea: to publish all recipes done throughout the year as a fundraiser.</p>	Rebecca
2	<p>Secretary's Report 2.1 Apologies</p>	Andrew

	<ul style="list-style-type: none"> ● Lea, Michael, Julia, Melissa. <p>2.2 Table minutes from previous General Meeting</p> <ul style="list-style-type: none"> ● Motion: The minutes from the previous meeting are correct. ● Moved/seconded: Rebekah/Stephen ● Passed <p>2.3 Correspondence - none</p> <p>2.4 Action Item Register - addressed throughout the meeting.</p>	
3	<p>Principal's Report</p> <p>SNIP</p> <p>Fran gave thanks to comms team for SNIP html edition and website updates. Fabulous support, good parent feedback.</p> <p>School trying to increase communication and info eg facebook photos.</p> <p>Fran expressed the appreciation of the school for the support and expertise and time from parent volunteers to make this all happen.</p> <p>Half-yearly reports. P/T interviews commenced, will be finished by end of term with one except due to staff absence.</p> <p>There was discussion about trying to move the booking on line next time. Fran very keen to do this next time.</p> <p>Strategic planning process</p> <p>Fran talked earlier in the year about survey and focus groups but it proved difficult to structure something at the initial scoping stages. Instead, the initial plan has been drafted by staff (whole staff chose 3 directions, staff broke into the groups to work on one of them with 2 staff co-ordinators, school exec took presentations from coordinators, etc) and this draft plan now is up on website. Survey to come later. Is a broad plan, detail will be added in due course.</p> <p>3 strategic directions</p> <ul style="list-style-type: none"> ● evidence-based pedagogy ● 21st century ;learning communities ● engaged, resilient students <p>The plan contains a page on each, description of what we want these things to look like in 5-10 years. Higher order thinking, critical thinking, technology use, etc are key ingredients.</p> <p><i>The school would now like parents to respond to this. What do you like/not like. What's missing. etc.</i></p> <p>Then the school will update the directions and then plan programs to implement the directions.</p>	Fran

	<p>Other items</p> <p>Playground design people good to go. But awaiting contract to sign.</p> <p>Showcase - 3 nights this year to alleviate pressure for tickets: K-2, years 3&4, Years 5&6.</p>	
4	<p>Treasurer's Report</p> <p>See attached report for details. Thanks to Lea Mark and Fran for the bubblers!</p> <p>Motion</p> <ul style="list-style-type: none"> ● Motion: That we renew P&C Federation membership & Insurance for 2015/16 - estimated \$1,200. ● Moved/seconded: Mark/Jackie ● Passed <p>Noted that insurance covers members & volunteers but need some proof that volunteers were there to ensure coverage - hence sign up sheets are important at fundraising events.</p>	Mark
5	<p>Sub-committee Reports</p> <p>5.1 Fundraising & Events</p> <p>K-2 Disco</p> <ul style="list-style-type: none"> ● was a big success and there has been a lot of great feedback about the event. It all went very smoothly and both volunteers and the kids had a fun night. ● We raised just over \$4600 which is a great result. ● A big thanks to all the volunteers and in particular the Year 5 & 6 kids who helped out. <p>Big Night Out (BNO) - Saturday 25th July (Term 3) Venue booked - Petersham Town Hall</p> <ul style="list-style-type: none"> ● Theme is Great Gatsby and we are encouraging people to get into the theme and come dolled up in 1920's style! ● \$35 ticket price includes a dip and turkish bread platter from Sultan's Table and a meat/cheese platter on each table, Guests are also encouraged to BYO other food if they wish. ● Liquor license has been granted - so there will be a bar serving beer and wine. No BYO alcohol. We have a band booked for the early part of the evening on arrival and there will be a DJ for the rest of the evening. ● We also have a photo booth sponsored by Juggle Street who are also subsidising tickets for anyone that signs up to their online babysitting service. 	Jackie

	<ul style="list-style-type: none"> ● We have sold 111 tickets to date! <p>Education Week & Grandparents Morning tea - 31 July</p> <ul style="list-style-type: none"> ● This will be in week 3 of term 3. We will need volunteers before after school for the whole week to assist in the library with book sales. On the Friday we will host the morning tea for grandparents and other family members so we will be asking the school community to bake! <p>Father's Day Breakfast - Friday 4th September</p> <ul style="list-style-type: none"> ● Planning to commence next term <p>Comedy Night - Friday 23rd October</p> <ul style="list-style-type: none"> ● Comedy night is booked for 23rd october at the Harold Park Hotel. This won't have a fundraising focus but will be a great opportunity for a fun night out. We may run a raffle on the night. <p>Christmas Movie Night</p> <ul style="list-style-type: none"> ● Date has been locked in for 4th December 2015. <p>Donation drive for BNO</p> <ul style="list-style-type: none"> ● Class donations coming along. ● Approaching businesses, help if you can. ● Council has waived hall hire fee, thanks Stephen. ● Will need people to pitch in to tidy up afterwards, everything must be cleared by 1am. <p>Motion</p> <ul style="list-style-type: none"> ● Motion: to spend \$3,000 on costs towards Sunset Cinema event in Term 4. ● Moved/seconded: Sara/Kate ● Passed <p>5.2 Grants</p> <p>Bec Moles and I smashed out two beautiful Marrickville Council Grants.</p> <ul style="list-style-type: none"> ● Grant to relocate, improve and enlarge the composting \$1000 ● Grant for the year 6's to turn the bottom section of the dead tree in the garden into an Aboriginal totem under the guidance of an Aboriginal Elder or artist. The top part of the tree will be turned into a habitat tree (please see quote attached from Sydney Arbor) <p>We are being given 5 mature native trees by Marrickville Council under their School's Plant a Tree Program which is really nice.</p> <p>Andrew received confirmation that we are able to apply for the Community Building Partnership scheme. I have attached the response. Online applications open in July. "Applicants should demonstrate how their project will benefit their local community through the building or improvement of facilities to deliver positive social, recreational or environmental outcomes."</p>	<p>Stephen</p>
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<p>Bec and I will put our heads together again soon to look at other grant opportunities coming up.</p> <p>Aboriginal Committee - report</p> <p>“Aboriginal Education is everyone’s business.” It was with great pleasure that I attended an Aboriginal Committee meeting chaired by Mr Galluzzo. The committee’s main source of funding is the Halloween Disco so they are looking for help from the P&C mainly with grants and Aboriginal focused projects. For example Fran would like a new Aboriginal inspired mosaic. I suggested that as the P&C planned to look at signage around the school we could incorporate more of an Aboriginal focus and Mary Spink wants to rejuvenate the current mural for NAIDOC week. I would love to see an acknowledgement of country sign in the front office. Anyway there are plenty of good things we can sink our teeth into.</p> <p>“Cooks River is also called the River of Goolay’yari from the Pelican Dreamtime Story. In the story the Pelican stepped across the river and left his footprint – the small island near the rail bridge at Tempe which once formed the shape of a Pelican footprint.”</p>	<p>Stephen</p>
<p>5.3 SAKG</p> <p>Unfortunately I need to advise that we have lost two of our chooks to foul play. Cocoa and Penny are no longer with us. We have yet to determine the culprit but probably a cat or maybe a fox.</p> <p>At the April working bee we wandered the vegie garden in dismay at the hail devastation. Fiona and the students and volunteers have been working like Trojans to get the garden back after the hail storm. Well done to them. Fiona has also organised for staff from Bunnings to do a working bee in which we hope to get a good start on the aquaponics project using the two old baths we have.</p> <p>Thanks to Lea, Mark and Fran we now have two water refill stations.</p> <p>The next working bee is Sunday the 28st of June.</p> <p>Shade structure update</p> <ul style="list-style-type: none"> ● Greg has revised the design. Size increased to ensure shade sufficient and high enough to avoid kids grabbing it. ● Sails are standard size avail at Bunnings, unclippable, replaceable. ● Building it requires volunteer labour and tools - Comms team can coordinate. ● Stephen & Rebekah to check a possible Cancer Council grant. ● Fran happy with design but yet to formally approve. Need to discuss w Fiona. <p>Motion</p> <ul style="list-style-type: none"> ● Motion: to allocate up to \$3,000 to the Shade structure based on school approval Fran/Fiona. ● Moved/seconded: Stephen/Rebekah 	<p>Stephen</p>

	<ul style="list-style-type: none"> ● Concern was raised that the school did not effectively communicate the loss of Ethics teachers in the past, not even to parents of children in the class. The school should actively seek new volunteers when demand for the classes exceeds supply, including engaging with the P&C. ● Agreed we need P&C comms work to publicise the need and the role and the steps to get involved. <p>Discussion of the “clear the cola” instruction to parents in the mornings.</p> <ul style="list-style-type: none"> ● Fran agreed the need to ensure it’s done in a careful and considerate way. 	
7	<p>Next Meeting Tuesday 21 July, at 7pm</p>	

Summary of motions passed:

- The minutes from the previous meeting are correct.
- That the P&C put \$10k towards funding this year, with further discussions to identify future ongoing funding.
- That we renew P&C Federation membership & Insurance for 2015/16 - estimated \$1,200.
- To spend \$3,000 on costs towards Sunset Cinema event in Term 4.
- To allocate up to \$3,000 to the Shade structure based on school approval Fran/Fiona.
- To install P&C-dedicated post box in school office, approx cost \$40.
- To spend up to \$750 to top up stocks of sports t shirts.



STANMORE PUBLIC SCHOOL
Parents & Citizens Association

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Treasurer's Report
as at 14th June 2015

Cash Balance				
		General A/C		Building A/C
		\$	\$	\$
Balance as at 10 May			115,198.45	27,931.78
Activity				
To School	Canteen Ceiling Painting			-1,120.00
	Bubblers Installation	-874.00		
	Lost Property Tags	-60.00		
Donations	Parent			250.00
Fund Raising	Cook Book	2,118.47		
	K-2 Disco	4,638.48		
	2nd Hand Uniform Shop	638.00		
	Mother's Day	76.90		
Grants	-			
Other	2013 SAKG Thank You	-2,000.00		
	Interest and Bank Fees	-61.59		
			4,476.26	-870.00
Balance as at 14 Jun			119,674.71	27,061.78
Commitments	Bag Storage			-22,000.00
	Canteen Mosaic			-1,200.00
	Shade Cloth		-800.00	
Reserve			-1,000.00	
Uncommitted Funds			117,874.71	3,861.78