



STANMORE PUBLIC SCHOOL

Stanmore Public School P&C Association October 2017 General Meeting - Minutes

When: 21 November 2017, 7pm
Where: School staff room
Chair: Anne Carroll

Attendees:	Anne Carroll, Todd Coleman, Alicia Dittons, Fiona Doherty, Carol Kavurna, Fran Larkin, Mia Lauze, Blake Loury, Rebecca Moles, Kelly Stephens, Angela Westerman, Cameron Woods
Apologies:	Caroline Snelling, Caitlin Elliott, Matt Crane, Deborah Fownes, Melissa Swanson

KEY POINTS DISCUSSED

Item	Description
1	Acknowledgement of Country Vice-President's Welcome and Report - Anne Carroll <ul style="list-style-type: none">Anne welcomed everyone to the meeting.
2	Secretary's Report - <ul style="list-style-type: none">The P&C endorsed the minutes of the October meeting (proposed Anne Carroll; seconded Todd Coleman). Actions register <ul style="list-style-type: none">Buddy Bench: Caroline has provided a written update on the Buddy Bench project. She has had confirmation from Steve Mordue (dad of Iris and Louis) that Hutchinson Builders will be able to build our buddy benches for us. The first will be ready for March 2018. Hutchinson thinks the Buddy Bench would be a great project for their indigenous trainees. It could end up being quite a nice story for the school when it's done as it would be a joint project between Hutchinson's, TAFE NSW and Stanmore Public School. The next class of apprentices will be able to start in Jan 2018, build the bench ready for installation on March 2018. Hutchinson's run 3 or 4 eight week apprentice class per year, and if all goes well future classes could build a bench if we wanted more than one. We need to let them know sometime between now and Jan 2018 what the bench needs to look like / colour scheme / size + what we would like on the plaque/sign. Perhaps the first bench could commemorate Fran's 30-year anniversary. Caroline has emailed Tamzin, the parent who proposed the idea back in February, to see if she would like some involvement in the design etc. Caroline is happy to act as the liaison between the school and Hutchinson Builders unless of course someone else is really keen.Liquor locker:

	Action: Fiona Doherty to follow up status of liquor locker.
3	<p>Treasurer's Report - Todd Coleman / Melissa Swanson</p> <p>Overview:</p> <ul style="list-style-type: none"> ● Fundraising efforts to date this year have been very successful, raising \$50,370 for the school. ● There are still some funds to come from Mothers' Day (10 cookbook payments outstanding), Kindy tea towels and PLUS. ● It is envisaged that the P&C will have around \$22K at the end of the year. \$14K of this is notionally allocated for classroom resources in 2018. ● Approximately \$2K is likely to be required for an external audit of the P&C financial statement. <p>Canteen:</p> <ul style="list-style-type: none"> ● The canteen opened the year with \$10,235 and now has a balance of approximately \$27K. ● Some of this may be able to be transferred to the P&C account in 2018. <p>Garden/kitchen:</p> <ul style="list-style-type: none"> ● Current balance is \$29K in a higher interest bearing account. <p>Discussion:</p> <ul style="list-style-type: none"> ● The P&C purchased the fridge for the canteen earlier in the year to manage the risk that the canteen would fail to make a profit during 2017. ● From 2018, the canteen will be run on a hybrid model because it facilitates timely payment to small suppliers while supporting good management and accountability. ● Canteen renovations have been delayed because the successful tenderer has been removed from the Department of Education's approved supplier list. A new tenderer has been identified; Fran will meet with them to finalise plans. Work is likely to occur over Christmas or April 2018 holidays.
4	<p>Principal's Report - Fran Larkin</p> <ul style="list-style-type: none"> ● There will be 25 classes in 2018. Kindy classes will continue to have 1.5 teachers allocated per class, as a preferred alternative to increasing the number of classes (which would require the installation of demountables). This solution may not be available in future years. Kindy transition is underway. ● The school is anticipated to reach approximately 820 students in the next 10-12 year, which will necessitate building works. Fran is making representations to the Department that building work should be undertaken early, rather than relying on demountables in the short-medium term. ● The 40km / hour traffic zone in Trafalgar St has been approved. An officer from the Road Safety department has advised that a crossing supervisor be employed. It may also be useful to request blisters to help ensure safe parking (especially of delivery trucks). <p>Action: P&C to write to Council requesting crossing supervision and blisters (proposed Anne Carroll; seconded Todd Coleman).</p>

- Student Executive elections are occurring. This year, candidates have recorded their speeches to video and classes will watch them at a convenient time. Results will be announced at Presentation Day.
- Preparation is underway for class formation and teacher allocation for 2018.
- 2018 will be a biennial art show year. The theme is portraiture. Students will work with artists employed by the school during a 4-week intensive program in Term 1. The art show will be held at the end of Term 1.
- Once gate names are being confirmed for the signage project, signs can be manufactured. Priority has been given to gate names that facilitate clear communication.
- The school is developing its 2018-2020 strategic plan. The three proposed strategic priorities are:
 - Future-focused learning
 - Evidence-based teaching
 - Co-ordinated, cohesive teaching.
- Future-focused learning – this priority is intended to address the needs of students in the 21st century. It is envisaged to include a strong focus on inquiry-based learning. Three different approaches will be trialled in 2018 (high-potential classrooms model, in conjunction with UTS; critical and creative thinking, in conjunction with Simon Brooks and Newtown PS; and a software program for displaying students' work and communicating with parents).
- Evidence-based teaching – this will continue the 2017 focus on formative assessment, which seeks to enhance the responsiveness of teaching.
- Co-ordinated, cohesive teaching – this priority aims to improve the flow of programs across K-6 (e.g. Philosophy). It will involve the development of school-wide learning scopes.
- Students will be seeking feedback from parents in the playground.

Discussion:

- Will all students be involved in inquiry-based learning? Yes. Teachers will still be attention to the fundamental skills, including literacy and numeracy. This will be particularly important in the early years (K-2).
- How much flexibility is there in the curriculum? The NSW syllabuses (elaborating the Australian curriculum) specify mandatory outcomes, which much be included in teaching programs. Some of these include specification of content. Beyond this, there is some flexibility.
- How will different learners be accommodated? The proposed changes are envisaged to improve student engagement. Formative assessment and its tools (including, e.g. Bump it Up Walls) make sure that teachers are responding to the needs of individual students.
- Trialling different approaches is a good idea because the development of 21st century skills is still a new area and the best ways of developing these skills are not yet clearly known. There is a view that developing skills and knowledge should go together. It is important to make sure that new approaches do not overload students and compromise their capacity to learn effectively.
- How will the 2018 trials be evaluated? Students and teachers will participate in attitudinal surveys. Improvements in learning are also expected to show up in NAPLAN results down the track (e.g. improved critical thinking should improve

	NAPLAN Writing results). NAPLAN has limitations but it can provide some useful data for tracking change.
6	<p>Resolutions on notice</p> <ul style="list-style-type: none"> ● Sponsorship policy: Key aspects of the updated policy are: no exclusivity; sponsorship of events is separate; the importance of clarity in sponsorship agreements regarding what businesses receive in return for their support. Sponsorship policy approved (proposed Angela Westerman; seconded Todd Coleman). ● PLUS expenditure: Proposed PLUS expenditure for sports T-shirts approved (proposed Anne Carroll; seconded Alicia Dittons). ● Clean-up day: A parent has requested advance knowledge of when rooms will be cleared at the end of the year, in order to facilitate recycling and reuse of materials wherever possible. Fran advised that improvements initiated in 2016 will continue in 2017, and that she would make contact with the parent.
6	<p>Sub-committee Reports</p> <p>5.1 Comms</p> <ul style="list-style-type: none"> ● Nothing to report. <p>5.2 Music</p> <ul style="list-style-type: none"> ● See attached report. ● There were about 70 responses to the music program survey, which were generally positive about the music program. ● Choir, Strings and Band will have external co-ordinating tutors from 2018. Some possible people have been identified. It is hoped this will raise the level of the big ensembles and increase the opportunities for performance. ● Ukulele, drum and recorder ensembles will continue to be run by teachers. ● Costs for different ensembles will reflect these changes. <p>5.3 Fundraising & Grants</p> <ul style="list-style-type: none"> ● Next event is Carols by Candlelight on 8 December, which is a charity event. Angela and Carol are running this. Entry will be by gold-coin donation. BYO picnic with snacks and glow sticks for sale. The Student Executive has identified Father Ted Reilly's Youth off the Streets and the charity to benefit. The choir and ukulele band will perform. Suggestions for additional acts are welcome. Letter box dropping to increase local community participation is being considered. School volunteers will be acknowledged. ● A giving tree has been set up in the library. Gifts will be donated to Barnados. Gifts should be suitable for a child 0-18 years and unwrapped. ● Caitlin Elliott is organising a 5c drive. The weigh-in day is December 5. Parents have been told the 5c drive is happening, and more details will be sent this week. <p>5.4 Pre-loved Uniform Shop</p> <ul style="list-style-type: none"> ● See attached report. ● PLUS is currently well stocked, thanks to recent donations.

	<ul style="list-style-type: none"> PLUS will be holding their 2-for-1 end-of-year sale. <p>5.5 Lost Property</p> <ul style="list-style-type: none"> Nothing to report. <p>5.6 SAKG</p> <ul style="list-style-type: none"> Outstanding cookbook payments are reduced to 10. Deloittes employees contributed a day's work as part of the company's social responsibility to program, with their efforts put to good effect in the garden. <p>5.7 Canteen</p> <ul style="list-style-type: none"> Fran has been meeting with Peggy and the canteen committee to refine arrangements for 2018, including for refurbishment. <p>5.8 Ethics - Caitlin Elliott</p> <ul style="list-style-type: none"> Working on recruitment for 2018. Caitlin Elliott reports has said that Talis Harrington is doing flyers for the kindergarten orientation particularly trying to recruit volunteers - the bags are handed out in the third week, which is next Tuesday. <p>Action: Bags to include P&C handout and dates for 2018 meeting; flyer for the Christmas concert</p>
8	<p>Next Meeting</p> <ul style="list-style-type: none"> Tuesday December 12

Summary of resolutions passed

Resolution

- That the P&C write to Council requesting crossing supervision and blisters
- That the updated Sponsorship Policy be endorsed
- That funding be supplied to PLUS for the purchase of sports T-shirts
- That the Kindy orientation bags include P&C handout and dates for 2018 meeting; and flyer for the Christmas concert

Items for actions register

Action Item	Owner	Deadline
P&C to write to Council requesting crossing supervision and blisters	Secretary	ASAP
Kindy orientation bags to include P&C handout and dates for 2018 meeting; flyer for the Christmas concert	President / secretary	Orientation session
Follow up on location of liquor locker	Fiona Doherty	
