



Meeting Minutes

Stanmore Public School - P&C

100 Cambridge St, Stanmore NSW 2048

Meeting Title: March General Meeting

Location: Staff Room

Date: Tuesday 20 March

Time: 7pm

Chair: Stephen Jackson,
Vice President

Attendees:	Steve Martin, Suzy Leslie, Stephen Jackson, Fiona Doherty, Anita Tasevski, Blake Lowry, Simone Dosseter, Caroline Anderson, Clare Jones, Mardi Diles, Louise Hanniford, Kelly Stephens, Sonia Matiuk, Todd Coleman, Fran Larkin
Apologies	Rebekah Moles, Caroline Snelling, Carol Kavurma, Anne Carroll

Item	Description	Lead Officer
1-3	Acknowledgement to Country Vice President's Welcome. No report from the President.	Stephen Jackson

4	<p>Secretary's Report</p> <p>The P&C endorsed the minutes of the December meeting (proposed Stephen Jackson; seconded Clare Jones).</p> <p>2017 Actions Register</p> <ul style="list-style-type: none"> • Lobby Department of Education regarding TASK: TASK will return to being a homework club (which is not eligible for the childcare rebate), It is unlikely that TASK could operate as an OOSH past this year, unless it becomes offsite. TASK may apply for the tender in 2020. The numbers of Inner West council OOSH are currently 120, and they are applying to increase to 210 places which would mean they need to access more space. Currently there are 50-70 children using TASK, 26 Kid Capers, and 10 using Greek Orthodox aftercare. Stanmore school currently has 660 students. Demographic data suggests it will grow to 820 in the next 10-12 years, which would mean the OOSH demand would increase. Fran assured parents that communication around the TASK transition would be better than at the end of last year. Fran thinks the canteen will still be viable despite the loss of business from TASK, and if needed the cost structure would be reviewed. • 40k zone on Trafalgar St and traffic blisters: Letter sent three weeks ago regarding traffic monitors as more pedestrian traffic near school crossing. • Shade Sail repairs: On hold • Buddy bench: The Students executive have chosen the design, and chosen 1 location. There will be 2 buddy benches - one near the oval, and one in the front playground. There will be no cost as made by volunteers. 	Suzy Leslie
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5	<p>Principal's Report</p> <p>Harmony Day is on 21st March and students are to wear orange or cultural dress (mufti day). There will be a small ceremony with song and reminder to be inclusive.</p> <p>The Biannual art show will be on Wednesday 4th April. Students have been creating portraits (3D, 2D) that parents can purchase - framed works will be \$15, unframed works will be \$10. The costs will go to cover the expense of mounting the Art show including covering Art Teacher specialists, and the remainder towards new art materials. There will also be class works, Humans of Stanmore photographs by Janice Cameron. The K-2 art works will be in the Library, 3-6 will be under the COLA. Anne Carroll's request for assistance with setting up the online food ordering will be passed onto Matt Crane.</p> <p>Parent teacher interviews will be held at the end of term. This will be followed up with written reports in middle of the year.</p> <p>There are new colourful playground markings to increase play opportunities. There are plans to refurbish the grassy area next to the office, and build a platform around the tree.</p> <p>The School signage is up with thanks to Greg Lekosis, and there has been a positive response. Ms Larkin said it is not practical to clarify the labelling of office/ reception.</p> <p>The School plan will focus on future learning, and there will be teacher professional development on future skills using the 4Cs model (creativity, collaboration, critical thinking, communication). The focus will shift to how to find out what children are thinking by using different types of questions and waiting. This will lead to a slower pace in the classrooms as more children will be able to speak - in small groups, and then report to the whole group. There will be increasing differentiation for each child, with adjustments made each day based on what children know. There will be a draft ready for the April P&C meeting, and published in the newsletter so that parents can give feedback. There will be Project/ enquiry based learning where children do research and need to check the quality of information. The school will introduce the Seesaw app to show student work.</p>	Fran Larkin
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<p>6</p>	<p>Treasurer’s Report</p> <p>See attached. The P&C currently has \$51 233 unallocated.</p> <p>The cost of new Hall would have been 3.3 million when the the BER was offered, and Fran estimates it would cost 5 million now. At that time they chose to build the library with classrooms over. There was a program to build school halls at that time, and so it was hoped that the school could utilise that as well, however the program has ended. If we try to lobby the Department of Education, they might fund a school hall in the future.</p> <p>Todd listed last year’s events to plan for. Todd suggested that the P&C should start to plan yearly events in advance at the end of year to keep momentum.</p> <p>There has been an offer of a commission free sale from Jono Hammond of Cobden & Hayson real estate. We need to check the Sponsorship policy. The secretary will send it out to members. Blake said that he may be able to offer something similar from his real estate business.</p> <p>We discussed holding a Movie night soon. Fran said there was too much on in the end of Term 1. Sonia volunteered to look into it.</p> <p>We need to plan events with objectives whether that be fundraising, or community engagement.</p> <p>Last year the P&C invested in signage, bathrooms, & teacher’s resources, spending \$130 000. We need priorities for fundraising this year. Fran agreed to identify priorities for 2018.</p>	<p>Todd Coleman</p>
<p>7</p>	<p>Committee vacancies</p> <p>The vacant roles of the President and Fundraising co-ordinator/ committee were discussed.</p> <p>Simone Dosseter nominated herself for the role of President, seconded by Kelly Stephens.</p> <p>Anita, Mardi, Sonia, and Caroline nominated themselves for the role of Fundraising Co-ordinators, seconded by Stephen Jackson.</p> <p>Anika suggested she was interested in “shaking it up”, and focusing on maximising money without too much effort. She wants to identify key stakeholders e.g. people in the school community with businesses.</p> <p>There will be a fundraising meeting in the evening at the Salisbury Hotel. A date will be set date and arranged by email.</p>	<p>Stephen Jackson</p>

8	<p>Sub-committee Reports</p> <p>8.1 Communication</p> <p>Written report tabled from Matt Crane.</p> <p>8.2 Music</p> <p>The Music Representative is Rebekah. The School has nominated the choir for the School Spectacular. The String and recorder groups will participate in a music festival. Ross is leading the band, Bridget is leading the strings, Alex is leading the choir.</p> <p>8.3 Fundraising</p> <p>Blake Lowry said there had been suggestions to hold a Mother's Day breakfast, similar to the Father's Day event. Blake has liaised with TooGoodCo where if we buy 1 meal, 1 meal will be donated to a women's refuge. He said there would also be business involvement, photo booths, and Blake would offer coffee.</p> <p>We need to arrange the major event of the Big Night Out.</p> <p>We have a reciprocal agreements with Newington about use of the grounds, where we use their grounds & basketball courts and they used our grounds for event parking. The grounds are also used by a fitness group led by a parent and the Thai language school group. The biggest revenue comes from OOSH and TASK.</p> <p>There was a popular BBQ Event for the year 6 students of 2017 who left last year. At the Year 6 farewell, the student executive present memories of each year which focus on camp, showcase, friends, and teachers.</p> <p>We need new help with applying for Grants. Janine & Alicia volunteered last year. There are Westfield Grants, Club Grants and grants from State & Local members. There were no current volunteers to assist with grants. It was suggested we look at having more solar cells. We have a building fund which might get more use if we pushed it with a specific purpose. There might be a joint funding program for a school hall.</p> <p>Stanmore Dads have had their first event to welcome new fathers. They said the dads are willing to help before events. They plan to have one Stanmore Dads event per term.</p> <p>8.4 PLUS</p> <p>PLUS is being organised by Deb Hopwood. It has been busy with the start of the year.</p> <p>Blake brought up that the buttons on the school cullotte are difficult to use for kindergarten girls and they lead to accidents. He spoke to Pickles about this and they said P&C decision re design, Fran corrected that it is actually a school request. The design could be improved by using velcro or elastic. Blake agreed to liaise with Ms Larkin about improving the design.</p> <p>8.5 LOST Property</p> <p>Sonia said that they sort the lost property on Thursday evening, and then display the large quantity on Friday mornings. She stressed the importance of labelling belongings. Unlabelled uniform is donated to PLUS. Classes that have no items returned receive stars. She asked that parents please take hats to the central lost property area.</p>	Committee Leads
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	<p>8.6 SAKG</p> <p>Fiona said that we hosted a SAKG training Day with 30 people across NSW. Six cookbooks were sold. The guests were inspired & impressed with our program. The new year 3s have started the Kitchen and Garden classes. There are 4 new chickens. The Tomato Day processed 70kg of tomatoes. In regards to Sustainability there is a new garbage contract. Fiona would like to remind parents that coffee cups are not recyclable and are to be placed in the red bin. The Green Thumbs club will be working on the old bins.</p> <p>There is a garden working bee on the last Sunday of every month with bacon & egg rolls.</p> <p>The remaining cookbook numbers are 18 at canteen, 44 at Stephen's work and some more at his house, so under 100 left. These were made by crowdfunding the printing. They can be bought from the canteen.</p> <p>8.7 Ethics</p> <p>There are a number of new volunteers approximately 9 teachers covering years 1-6. The biggest challenge for Ethics teachers is managing student behaviour.</p> <p>8.8 Canteen</p> <p>The Canteen management has been taken over by the school. Peggy and Fran work together to resolve issues. The management of the funds (banking, bills) remains with the P&C.</p> <p>Fiona suggested that the canteen not sell bottled water for environmental reasons. She said she'd checked with Peggy and not much money is raised from bottled water sales. She suggested instead selling aluminium bottles instead. There are taps available for refilling. Parents suggested having school branding and choosing good quality bottles. Fiona agreed to investigate prices.</p>	
9	<p>Annual report from Deb Fownes</p> <ul style="list-style-type: none"> • Report from Deb Fownes identified the need for someone to find homes for unwanted items so that they can be recycled, perhaps using charities and local Pay it Forward groups. It was suggested to ask Matt to advertise this in SNIP. 	
10	<p>New Business</p> <ul style="list-style-type: none"> • School signage has been completed. One P&C noticeboard has been moved to be near office, and the pros and cons of its visibility was discussed. • The opportunity of the commission free property sale will be passed onto the fundraising committee. 	

11	<p>Resolutions</p> <ul style="list-style-type: none"> • Resolution to give \$400 to each classroom teacher and each specialist teacher for classroom resources was passed, proposed by Todd and seconded by Stephen. • Resolution that the President and one other executive member could approve urgent expenses of up to \$300 between meetings and then the resolution for said expense could be raised retrospectively at the next meeting was passed, proposed by Todd, seconded by Fiona. 	
8	<p>Next Meeting</p> <p>The next meeting will be on Tuesday 10th April, brought forward due to the school holidays as according to the by-laws.</p>	

Summary of resolutions passed

<p>Resolution</p> <ul style="list-style-type: none"> • December minutes passed. • Resolution to give \$400 to each classroom teacher and each specialist teacher for classroom resources was passed, proposed by Todd and seconded by Stephen, passed. • Resolution that the President and one other executive member could approve urgent expenses of up to \$300 between meetings and then the resolution for said expense could be raised retrospectively at the next meeting was passed, proposed by Todd, seconded by Fiona, passed.

Items for actions register

Action Item	Owner	Deadline
Anne Carroll's request for assistance with setting up the online food ordering will be passed onto Matt Crane.	Suzy Leslie	
Consider Movie Night	Fundraising Committee	
The secretary will locate and send out the Sponsorship policy to members	Suzy Leslie	
Set date for fundraising meeting	Simone Dosseter	
Blake agreed to liaise with Ms Larkin about improving the design of the school uniform culottes.	Blake Lowry	
Fiona agreed investigate prices for quality branded Aluminium water bottles	Fiona Doherty	
Look for volunteer to reuse/ recycle unwanted school items - Ask Matt to advertise this in SNIP.	Suzy Leslie	

The opportunity of the Commission free property sale will be passed onto the fundraising committee for consideration.	Fundraising Committee	
Donate \$400 to each classroom teacher and each specialist teacher for classroom resources	Todd Coleman	