



April General Meeting P&C Minutes

Stanmore Public School - P&C

100 Cambridge St, Stanmore NSW 2048

Meeting Title: April General Meeting

Location: Staff Room, above the office

Date: Tuesday 30 April 2019

Time: 7pm

Chair: Jackie Greenwood

Attendees:	Fiona Doherty, Suzy Leslie, Jackie Greenwood, David Naftzger, Blake Lowry, Shane, Simone Dossetor, Lara Hopkins, Fran Larkin, Matt Davis, Di Groves
Apologies	Nadene Kennedy, Kendall Warren, Lisa McGregor, Rachel Power, Janet Dandy-Ward

Item	Description	Lead Officer
1	<p>Acknowledgement to Country</p> <p>President's Welcome and Report</p> <p>Jackie reported three upcoming events - Mother's Day, Movie Night, Federal Election. She reported that the Street Library has been installed, and opened by Councillor Anna York. She reported that PLUS has ample sports t-shirts for sale, and thus will be promoted in Facebook and SNIP reminders, and that Deb had requested a Monday volunteer (every three weeks). She said that sign up emails would be sent soon.</p>	Jackie Greenwood

2	<p>Secretary's Report</p> <p>The P&C endorsed the minutes of the March meeting (proposed by Jackie; seconded by Fiona).</p> <p><u>Correspondence</u> The P&C sent a letter to IW Council about Traffic Calming issues.</p> <p><u>Action Register</u></p> <ul style="list-style-type: none"> • Culottes - No progress. • Traffic Calming (blisters, zebra crossing and 40k zone). We had a discussion with Anna York at Street Library launch. She recommended that we should conduct a survey of the community to gather support and evidence. David suggested also contacting Newington to include in the survey. • Website - David will contact the businesses who quoted. He said that the biggest cost in the quotes is from selling tickets but he thinks would be better to use a service like Eventbrite, despite the past bad experience. Jackie suggested that quickcliq might also be an option. • Long term plan for school meeting - Mrs Larkin emailed the Director yesterday about this. • Audit - Di reported 3 outstanding queries. They have the draft accounts. It is almost finalised. • Commission free sale - Blake said that he could present a proposal at the next meeting. He said he did not need to have a connected event but would have cut off date. He may give several years to use the prize and it can be transferable. He estimated that it would raise \$15-25 000. It would include local community and have associated publicity. • Lost Property tracking app - Louise raised this issue at the last meeting. Suzy and Sonia reported information about one option "Ragtag". It was suggested that we could donate poor quality fabric (unsuitable for charity) to H&M for recycling. David suggested that we should through out items if they are not part of the uniform. 	Suzy Leslie
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3	<p>Principal's Report</p> <p>Mrs Larkin reported on recent and upcoming events at school. Mrs Larkin reported on school finances, budget, voluntary contributions and \$400 teacher resources.</p> <p>Mrs Larkin said that today we held the ANZAC Day Assembly. Years 3-4-5 all have camp this week. School reports will go out later this term.</p> <p>Naplan will occur in Week 3/4 on new online system except for writing, this will mean that we get the results faster. However can only do a small group of children per day given number of devices. The questions will change daily so children can't share information about the test. It will be iterative which means that the questions will vary depending on how the student performs.</p> <p>The Department will replace the A and B block rooves in the next holidays. There will be scaffolding with roof and mesh.</p> <p>Professional Learning for teachers is continuing on "Cultures of Thinking" - encourage children to think more deeply about what they are learning, discuss and share with teachers, provide response. Research from Harvard shows that this leads to more critical thinkers. Half the staff were trained last year and half this year. Also there is PD on Learning Sprints - how to teach and hard to teach concepts.</p> <p>Mrs Larkin presented a handout on School Finances, and referred to the Fees information sheet. The school processes rather than holds the money. The system is called "LMBR". Staff are the biggest part of the school budget.</p> <p>There is equity loading and Stanmore uses it all for additional teacher support. Three days per week is funded, however Stanmore boosts this to provide 11 days per week. There is integration funding for students with a diagnosed disability, 5 Learning support teachers.</p> <p>There is very little discretionary funding. The Student per capita item is used for disposable items such as stationary.</p> <p>For big items, the school does fundraising through the "Technology-a-Thon" event.</p> <p>The Voluntary Contributions total \$40 000 - 50 000. These have been used for interactive whiteboards - the new version is a panel with LED touch-screen, and no projector. Photocopier.</p> <p>There is income from the OSHC services, after school activities, grants, and donations. There are fees for Term activities which go to those activities.</p> <p>Music used to allow RFF 2hrs per week per teacher, the government reduced this to 1hr. Stanmore also offers languages. At the time the school surveyed the community about the cost of keeping both programs going and the levy was approved. There is also a levy for the SAKG program.</p>	Fran Larkin
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Principal's report continued

There are some families with financial difficulty and it depends on the family how that difficulty impacts their decision to pay or not pay the fees. There are some families that don't pay the voluntary contribution due to a principled objection about believing that public education should be free.

There are questions as to why the Stanmore school fees are set at a level that is higher than other schools. The reason is that the Dept tried to regulate the voluntary contribution system. Stanmore had existing voluntary contribution, whereas some schools did not. The Dept capped some school's voluntary contribution and they can only increase them by a small percentage.

The \$400 teacher resources from the P&C - some teachers have chosen concrete materials for maths (eg dice, counters), storage for literacy resources, literacy resources, developmental play equipment, library is replacing lunchtime toys, movable seating, science kits, flexible seating "lap desk", Storage for costumes. Photos for SNIP were requested to promote this.

<p>4</p>	<p>Treasurer's Report</p> <p><u>Election of Public Officer</u></p> <p>Sonia nominated Diane Groves to be the Public Officer of Stanmore Public School P&C Association, Jackie Greenwood seconded the nomination. No other nominations were received. Diane was voted in as Public Officer by unanimous agreement.</p> <p>The Secretary will note that this is needed for the next AGM.</p> <p><u>April Report</u></p> <p>See attached written report.</p> <p>The State Election made under \$7800, the Cake stall made \$2800.</p> <p>Fiona asked what sells best. Sonia said that everything sold. She said that in the morning whole cakes sold well (while people were on their way to social events), and in the afternoon small pieces sold well for afternoon tea. Whole cakes are versatile in that they can be sold as is, or sliced into pieces. She said that offering trays for the small pieces encouraged upsetting.</p> <p>The Federal election is coming up soon. It could be affected by increased rates of pre polling. The goal is to raise \$10000.</p> <p>The K2 Disco raised \$4700, and there are some glow stick products left-over. The parent community gave feedback that this event was better being held earlier in year, compared to last year.</p> <p>Income from PLUS \$680 (check this figure).</p> <p>This year our accounts have increased by \$14000. There is \$92000 available.</p> <p>The quote for the interactive panels was more than anticipated by \$5225. This is due to Kindy teachers requesting a model that can change height so that it can move from being an appropriate height for children and appropriate height for teachers. Proposed by Jackie, seconded by Lara, approved.</p>	<p>Di Groves</p>
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<p>5</p>	<p>Fundraising & Events Report</p> <p>Review of recent events.</p> <p>Lara reported that the State Election was a good day, and a good warm up for the federal election. It was a very hot day and ran out of drinks & haloumi. There are a few regular volunteers who are not available for the set up of the federal election.</p> <p>Jackie said we are recording “Lessons learned”. At the Cake Stall whole cakes, and cupcakes sold well. Surprisingly there was not a demand for gluten free cakes. We sold ice cream. The older kids are an asset. We also sold to booth volunteers.</p> <p>Jo & Kate wrote a report on K2 Disco. It was a profitable, successful event. Parents welcomed the change of season. Some issues with pre-ordering, there was a good range of volunteers, the DJ was engaging, there were some suggestions and next time need to improve covering cable. Some parents BYO alcohol. The Dept of Ed policy is that we are not to have alcohol on grounds when children are present, however this is difficult to police. We plan to advertise that this is a “no alcohol” event, but do not plan to be heavy handed. Fran said that the presence of alcohol is outside the policy, and suggested that we focus on the message it sends to children about alcohol, not about being wowsers or insurance. Jo and Kate noted that the volunteer base was 34 women and 5 men, with all students girls. We plan to encourage male volunteers.</p> <p>Blake is pitching Mother’s Day towards Dads as volunteers. He suggested that one factor is that at Parent-teacher night, the mother signs up on the class list and so the mother receives all requests for help. He suggested getting both contacts. On Caremonkey only one parent can sign and respond. Feedback should be sent to Caremonkey on this issue.</p> <p>Blake reported on Mother’s Day plans. The Signs are ready, food is committed, photo booth booked, and stalls arranged. He needs an email to go out, and the bag drop will be affected by camp. He has given feedback to Twogood about having less packaging.</p>	<p>Lara Hopkins, Jackie Greenwood, Blake Lowry,</p>
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Fundraising Report continued

Sonia
Matiuk

Sonia suggested having communal seating to aid socialisation. Blake said he would bring 6 Picnic rugs. They have moved where food is served so families can sit on grassy area. If we were to have tables they would need a lot. Chairs were suggested. Blake suggested that the stalls will encourage movement and mingling. The food is all by pre-order. All other things Blake funds.

Motion to approve budget of \$3000 of expenditure for the Federal election - proposed by Di, seconded by Fiona, approved.

We have approval to make relish for next election on Friday night. The Banners are organised. We need to fill the gas bottles, and Blake is able to donate some.

The choice of Movie has been given to classes to vote on. The event will be free as stated at the cancelled event last year. The theme will be based on the cooler weather - "Soup Kitchen" with the 3 Cookbook soups, hot chocolate and popcorn. Sonia would like to encourage families to bring warm clothes and blankets to donate to charity (it was suggested Newtown Neighbourhood Centre or Mission Australia). She hopes that this will introduce conversations about homelessness. She said that they could do the event under the COLA with a smaller screen.

Motion to approve budget of \$1000 of expenditure for Movie night - proposed by Jackie, seconded by Simone, approved.

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Fundraising Report continued

Cameron
Woods

Cameron and Derek are making plans for the Big Night Out. The BNO will be on Saturday 17th August. There will be capacity for 350 people standing, with some seating. The meals will be opt in from the bistro. There will be screens for online bidding. It will be a simple evening - sociable, and fun. They are considering themes. Cameron will contact the volunteer group from the Fundraising meeting. He will promote a "Save the date". The ticket price will be \$30 approx. The 2018 Trivia was \$25. It is suggested that we preorder meals. Concerns about the club requiring membership were raised, as this has happened at other Marrickville events. It was suggested that we negotiate a cut of the bar takings.

The main Fundraising Targets are the Tennis court, Oval refurbishments, Shade sails, and Library redesign.

Fran reported that currently the markings are only for tennis, not volleyball as she had thought. She said that children creatively play "AFL tennis", "Soccer tennis" on the courts. She suggested that additional markings would not enhance the use of the courts. Blake suggested building a soccer goal into the fence, or painting goal markings on the fence. It was raised that a cover could assist with all weather use. Fran will ask the preferred company.

Gwen has offered to organise the Trivia Night. Jackie considered the fundraising calendar and suggested that Term 2, Week 7/ 8/9. This will be a community event, not fundraising.

The history of the Oval project is that 3 quotes were sought for a several stage plan. Three companies were approached, only one design was received. This company have completed several stages and are experienced in this area. The Dept of Education will allow Fran to manage the project given history and experience. The estimated cost is 100k. Jackie conformed that there was general agreement among P&C members present that this process is acceptable.

Fundraising Targets were discussed. The most urgent project is the Oval. The oval is used by the most children. The School will be able to fund the other project (Tennis Court). Motion that the BNO fundraise for the oval - proposed by Jackie, Fiona seconded, approved.

6 General Business

Screen time at OSHC - The current practice at IWC OSHC is similar to some other schools' OSHC practices - TV available 2 days per week or in extreme weather. There are often approx 10 kids watching TV, typically "Sponge Bob, or "Scooby Doo".

SAKG funds proposal - Jackie explained that the intention was for the money raised by the Cook Books to remain with the Kitchen Garden programme. The finances are in separate bank accounts. Raised by Matt. Seconded by Di, approved

Sustainability - Lara has started a draft sustainability policy. She wants it to be achievable and constructive. Blake suggested that the only likely concern that some parents might have would be regarding glow sticks. The most popular glow item sold at K2 Disco was were reusable glow fans. There are alternatives such as torches, and neon paint.

Fiona is part of a Sustainability IWC Educators network. Fiona said that currently each school organises its own recycling. Proposed motion for P&C Federation AGM - "That the P&C Federation advocate that the Department of Education provide recycling facilities at all schools for paper, cardboard, aluminium cans, glass containers, plastics 1-7 and soft plastics". We should pass this motion onto other local schools to build support. Fiona raised the motion for the P&C Federation AGM, Seconded by Suzy, approved.

Public school parent of the year - Fiona suggested that we nominate Kelly, who is a grandparent and has supported the school across generations. She is involved in the Aboriginal Education Committee, does extra cleaning at school, and helps other families. Fran can assist with the nomination.

Bus lanes - tabled due to lack of time and Janet not being present to speak to the issue.

Scholarship for extra curricular activities. Miss Poon could identify those with musical ability. They could be nominated by teacher. There would need to be privacy. General support for this concept. Currently the school supports talented students to be involved in PSSA if there is a financial need.

Jackie Green-wood, Lara Hopkins, Fiona Doherty, Suzy Leslie

6 **General Business**

Return and Earn - There is a program run by St George Steel where they provide a bin and we receive the 10c. Fiona requested the P&C set up an account. It was suggested that kids collect cans from around the school and local area, and the community could bring in their own recyclable cans/ bottles. Fran approves of this proposal pending finding a suitable location.

7 Sub-committee Reports

7.1 Communication - No progress on website. David said that a significant quoted cost was the online ticketing system. He suggested that despite prior bad experience, using a system like Eventbrite would be sensible. David intends to contact the original businesses that quoted and ask for an update.

7.2 Grants - Rachel Power is assisting with Grants. We plan to apply for the My Community grant. Another parent, Felicity, can assist with editing grant applications.

7.3 SAKG - The seedlings placed in greenhouse died as the battery ran out. It was suggested that we could use a solar battery. The Kitchen recently hosted a Community group, and plans to accommodate a Sustainability group, and the SAKG main group. It was suggested that Cook books could be sold at Mother's Day breakfast. There are approx 50 left. There is a plan to publish an updated edition. Lara plans to meet with the original creators of the cook book to discuss and seek advice. There is also a suggestion to create a new Kids cook book with Ms Dimitra's recipes. There is a year 2 parent Megan who designs/ publishes cook-books.

7.4 Sponsorship - David reported that he has liaised with HP and they are able to donate Code Camp spaces, and Solitel group can donate 3 Pubs Vouchers. It was suggested that we could approach venues owned by Hemmes. These are most suitable for BNO.

7.5 Pre-loved Uniform Shop - Report from Deb Hopwood. PLUS have many coloured house T-shirts available. Deb requested assistance with finding one volunteer for Monday shift, every 3 weeks.

7.6 Lost Property - KTR parents conducted a hand back at the end of term and donated unlabelled items to PLUS and charity.

7.7 Recycling. Discussed in General business.

7.8 OSHC - Nothing to report

Sub-committee Reports Continued

7.9 Ethics - There are two ethics classes sharing the same space again and this is noisy and challenging for the teachers & students. It was suggested that one class could use the outside classroom in fine weather, and retreat to the Library if raining. Suzy enquired about using the COLA and Fran pointed out that parents arriving early for pick up could be a distraction.

Next Meeting

The next P&C meeting will be on 7pm Tuesday 21st May 2019 (Week 4, Term 2).

Summary of resolutions passed

Resolutions

- The P&C endorsed the minutes of the March meeting (proposed by Jackie; seconded by Fiona).
- Sonia nominated Diane Groves to be the Public Officer of Stanmore Public School P&C Association, Jackie Greenwood seconded the nomination. No other nominations were received. Diane was voted in as Public Officer by unanimous agreement.
- Cost for interactive panels was more than anticipated by \$5225. Proposed by Jackie, seconded by Lara, approved.
- Motion to approve budget of \$3000 of expenditure for the Federal election - proposed by Di, seconded by Fiona, approved.
- Motion to approve budget of \$1000 of expenditure for Movie night - proposed by Jackie, seconded by Simone, approved.
- Motion that the BNO fundraise for the oval - proposed by Jackie, Fiona seconded, approved.
- SAKG funds proposal - Raised by Matt/ Jackie, Seconded by Di, approved.
- Motion submission for P&C Federation AGM - “That the P&C Federation advocate that the Department of Education provide recycling facilities at all schools for paper, cardboard, aluminium cans, glass containers, plastics 1-7 and soft plastics”. Fiona raised the motion for the P&C Federation AGM, Seconded by Suzy, approved.

