



Stanmore Public School – P&C

100 Cambridge St, Stanmore NSW 2048

Meeting Title: September General Meeting **Location:** Staff room, above the office
Date: 22 October 2019 **Time:** 7pm
Chair: Jackie Greenwood

Attendees: Fran, Edward, David, Lisa, Louise, Di, Clare, Sonia, David, Blake, Jackie, Suzy, Fiona

Apologies: Carol, Janet, Rachel

Item	Description	Lead Officer	Time
1	<p>Acknowledgement of Country</p> <p>President’s Welcome, Introductions and Report (5 mins)</p> <p>The Stanmore Music Festival is coming up with Facebook, Website, and communication set up, with support from IWC. It is unknown how many people to expect at the event. We plan to offer cakes, Pizza, and a BBQ. Only two venues have toilets and so the school will be an attraction.</p> <p>The Kindy Orientation is coming up and there are plans to update the brochure, and have a new form with career and highlight ways to volunteers.</p>	Jackie Greenwood	7pm
2	<p>Secretary’s Report (10 mins)</p> <p>2.1 Apologies: Carol, Janet, Rachel, Louise H,</p> <p>2.2 Table minutes from September 2019 - proposed by Jackie, seconded by Clare.</p> <p>2.3 Correspondence</p> <ul style="list-style-type: none"> - The School received a letter regarding the School Crossing Supervisor. It is unknown when this person will commence. We will send this on to Lisa, and save. <p>2.4 Action Register</p> <ul style="list-style-type: none"> ● Traffic Calming (blisters, zebra crossing, 40k zone) - 40 pages containing 160 responses ● Next Street Library - Thank you to Sonia for fixing the existing library door. 	Suzy Leslie	7:05pm

	<ul style="list-style-type: none"> • Buddy bench - Ms Lopes will be meeting with the SRC tomorrow, and Mr Latham has been involved. The options for paint has been brainstormed and children will handprint, with two requests for specific students. Mr Latham has researched how to embed the buddy bench into the culture of the school. Thank you to Steve Mordue who built the bench . 		
3	<p>Principal's Report</p> <p>Mrs Larkin reported that Term 4 is a busy term. Year 2 had camp at the Zoo which was a wonderful but tiring experience. The Regional athletics carnival was held with a number of students going to State in November (relay team and individuals). Year 4 went on an excursion to Field of Mars. Some music students are attending a Band Camp with other schools. There continues to be lots of building work with A block next. The turf was supposed to be relaid in holidays however has not happened yet so it is likely that there will be no oval for the whole term. Over the Christmas holidays there will be painting,</p> <p>Mrs Larkin spoke about future focused learning. As education needs to change the school has sent staff to conferences, looking at new furniture, digital technology, and edutech. The last school strategic plan focused on investigating the needs of the future. The team trialed different approaches and then decided on the school direction. The 4Cs (communication, collaboration, critical thinking, and creativity) have technology woven through all. The best research showed that these were the most important skills to encourage flexible work choices. This updates the pedagogical practice of the school. There is a new model of flipped learning where children use the internet to research, then analyse and critique. The teacher acts as a facilitator, and actively explores topics. This fosters children's thinking, and gives children more responsibility in learning. There is feedback from children to children, and from child to teacher. The children see what they need to learn, progressions are made clear, and they can set own goals. The staff and children developing in this approach and it takes time because habits need to change.</p> <p>Louise asked about what methods ensure consistency between teachers. Fran said there is collaborative planning within stage groups with regular meetings, with planning and reflection.</p> <p>With training every staff member participates in professional learning where an expert presents to the whole staff. The former model used was to send two people and they train others, however it has been found that it is better to send all staff because some are early adopters and others take more time. There needs to be scope for individual differences because all have different styles and approaches. Sonia asked about peer learning where teachers observe other teachers. Fran said there is mentoring for new staff and opportunity to observe, and write letter. Also if requested for example how best to manage</p>	Fran Larkin	7:15pm

	students with autism, there are support structures where teachers can visit and discuss.		
4	<p>Treasurer's Report</p> <ul style="list-style-type: none"> Treasurer's Monthly Report <p>Di reported that there has not been much change. There are a few outstanding payments.</p> <p>Jono Hammond has made a donation to school for the book drive.</p> <p>Resolution to transfer the funds raised from the BNO to eth school for the Oval rounding up to \$20 000, proposed by Jackie, seconded by Suzy, passed.</p> <p>Robotics - Ms Ferrario will consult a parent about the StemShare kits to confirm the exact cost.</p> <p>The finances for the canteen need to be settled and the canteen return P&C money to P&C account. It was considered that the canteen can afford this as there is more than \$50,000 it is a busy time of year. Fran confirmed that it is a good time to do this and will sign off.</p> <p>Fiona asked whether the new OSHC contract can include using the Canteen as TASK. The criteria is set by the Department and is consistent for all schools, there is no scope to put in own requirements.</p> <ul style="list-style-type: none"> Auditor <p>Lara will contact a possible person and if they say no will promote in SNIP.</p>	Diane Groves	
5	<p>Fundraising & Events Report</p> <p>5.1 Recent events:</p> <ul style="list-style-type: none"> Father's Day <p>Blake reported that Father's Day had went well and the event ran smoothly. There were activities for people to participate in and the Men's Table promotion went well.</p> <p>There was information in SNIP about the IW table and they hope to set this up with other schools. The Men's Table aims to assist men's health and mental health, which is similar to a mothers group. A group of 12 people have dinner once a month. The organisation would like to become a charity, and seek a government grant. It is not a business network.</p> <p>A parent asked about the Father's Beer Appreciation events. There is interest in having another one. It grew and became so popular that it was difficult to find appropriate space.</p>	<p>Blake</p> <p>Jackie</p> <p>Sonia</p> <p>Louise</p>	

<p>5.2 Planning events:</p> <ul style="list-style-type: none"> ● World Teacher's Day <p>On reflection the proposed meal was considered expensive if it became a regular commitment. The idea is to arrange a Tea Hamper and buy some communal keep cups. Jackie spoke to a teacher who was touched by the concept. The idea is that this is a gesture from the P&C. There was no interest in coffee as teachers visit Papercup. Louise said she has a contact with a Gourmet tea company that she can pass on.</p> <ul style="list-style-type: none"> ● Stanmore Music Festival <p>The idea of having pizza was discussed - that dough might be able to be donated, we have a good machine, Dimitra has trusted recipes, and we would need a working bee with volunteers on the day.</p> <p>The Kitchen recently held a competition for year 3 and 4 students to design a label which they are now using, which was facilitated by Gwen.</p> <ul style="list-style-type: none"> ● Movie Night <p>With the oval work having not yet laid the turf, it would be unlikely to be ready by movie night. The deposit has been paid however we can hold this over for 2020. We can still have the Markets and performances from the Choir, and ensemble. It was suggested that we could move the screen however it was considered that it would be too crowded under COLA for everything. The plan is to focus the event as Fran's farewell.</p> <p>Clare asked whether we will open up the markets to outside vendors. Jackie said that for this event we will keep it local, however next year we could open this.</p> <ul style="list-style-type: none"> ● STEM fair, 2020 <p>Louise has met with Kym, and had support from the school executive. Kym will brief staff, seek volunteers, and brainstorm exhibits and exhibitors.</p> <p>The event will be on a Saturday - possibly week 8 or 9 of Term 1. We need to consider the Kindy Disco being organised by Jo. There will also be the Biannual art show at the end of term 1. Also in the last week of term is the parent teacher interviews. Term 1 will be 11 weeks, and Easter is early on 9th April. A parent suggested that we hold the Kindy Disco on a Friday night and then the Science Fair the week after. This will be on the agenda for next meeting.</p> <p>Xmas trees - North Annandale contacted Stanmore about selling Christmas trees. Last year the P&C considered that it was not a significant fundraising opportunity and didn't help build our community. Suzy commented that it has an opportunity cost and there are more effective ways to raise money.</p>		
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	<p>Sonia mentioned the Christmas giving tree, and holding a collection for the Asylum Seeker centre.</p> <p>5.3 Discuss potential spending of P&C funds and next Fundraising Target - Present spreadsheet</p> <p>Suzy and Louise have developed a list and spreadsheet of possible projects that we could fund. It was suggested that we discuss this every term to check in with our priorities. We need to be flexible as different parents have different values, and we can tap into different ideas.</p> <p>It was suggested that we should promptly spend money raised by parents. We should promote P&C investment with pictures of things that we have funded.</p> <p>Fran checked that shade sails are on the list, and suggested seating around the COLA.</p> <p>Jackie suggested that we seek quotes before discussion at P&C meetings so that we are informed and efficient.</p>		
6	<p>General business</p> <ul style="list-style-type: none"> • Two Parent Reps for OOSH Tender - Election <p>The school is now ready to go with the tender. David was voted in at AGM. His children attend both onsite services and have attended an offsite service. It has been recommended that we have two representatives, and that we have balance. We have received a nomination from Tiffany for Sonia. Sonia's children attend TASK, and her work as a Lecturer means that she is familiar with considering criteria.</p> <p>It has been suggested that a lawyer would have appropriate skills in examining tender, and ability to be objective. Shaun Flood is happy to assist. His family doesn't use OOSH and we believe that they don't have a history with either service.</p> <p>Due to the timeline, and commitment, it was suggested that we have a back up person. Suzy, as an Australia St P&C executive, attended meetings to manage ASSCO OOSH.</p> <p>It is important that the process is objective and perceived to be fair. This matter causes significant stress to parents. The deadline is 9th December when the successful applicant will be announced. The documents have been signed regarding conflict of interest, confidentiality. The tender will be in the SMH on Tuesday. There will be 3 weeks including a visit to site. The second stage will be looking at the written tenders, ranking and checking referees.</p> <p>Resolution to appoint Shaun as parent rep - proposed by Jackie, seconded by Fiona.</p>		

	<p>Resolution to have Suzy as a back up rep - proposed by Sonia, seconded by Di.</p> <ul style="list-style-type: none"> ● Events planning for 2020 <p>There is a rough plan with an overlay of the school calendar with some locked in dates and some tentative.</p> <p>Sonia raised having an event to thank class parents and fund drinks. Resolution to approve \$100 - proposed by Sonia, seconded by Jackie.</p> <p>We need to arrange a welcome for Kindy parents - New kids on the block. Resolution to approve \$250 - proposed by David, seconded by Lisa.</p>		
7	<p>Sub-committee Reports</p> <p>7.3 Sponsorship David and Blake need to arrange the Commission free sale. The communications are ready and planned. It will occur in 2020 at some stage.</p> <p>7.5 Lost Property The Kindy parents seem to be best at labelling clothes and having fewer lost property returns.</p> <p>7.7 Music A report on the Music scholarship will be put on the agenda for next time. The question is can we offer it next year, if we can't approve it for 4 years. Some parents suggested it was ok to offer a year by year scholarship. There could be an opportunity for Sponsorship. Lisa suggested funds from the St.Anmore Richard Gill festival, and Suzy suggested a future Christmas Carols event.</p> <p>7.10 Ethics - Ethics teachers needed for Year 2 and 2020 There have been messages in SNIP. A parent raised advertising outside the school. Clare said that UNSW there is a volunteer work policy linking volunteers to Randwick PS ethics. This could be replicated at UTS, USYD, and other Workplaces. Clare will follow up with HR and School of Education. The classes are held on Monday afternoon. At other schools the classes are often at 9am however this is premium learning time and optimum reading time. Fran said that it would be difficult to change, as would mean a major restructure of the school timetable. There is no RFF on Mondays, with PT staff working Tuesday to Friday (music & languages). The school values having Monday with a clear morning for literacy & numeracy. Moving the time would mean consulting all the church providers of SRE.</p>		

	Ethics volunteering will be promoted at Kindy Transition in November.		
8	<p>Next Meeting</p> <p>The next meeting is on Tuesday 19th November in the staff room. Then the December meeting could be cancelled or brought forward or moved to the pub. We can't hold it on the 10th given year 6 farewell. The volunteers morning tea might be on the 3rd December. We could hold a catchup on Wednesday 11th December at the Salisbury or upstairs at Public house.</p>		8:30pm